

BASS ROCKS TENNIS GROUP BYLAWS

Bylaws approved unanimously at the End of Season Business Meeting on October 16, 2025.

ARTICLE I - NAME

The name of the organization shall be Bass Rocks Tennis Group, hereinafter referred to as BRTG.

ARTICLE II - MEMBERSHIP

BRTG shall be composed of members in good standing of Bass Rocks Golf Club (BRGC) who participate in any tennis or pickleball activities at BRGC.

ARTICLE III - OFFICERS AND BOARD

The officers of this group shall be: Chair (historically called BRTG President), Vice Chair, Secretary, and Treasurer.

The BRTG Board shall also have three Members-at-Large.*

Each of the seven board members shall have one vote.

The Chair shall serve for two years, eligible for one-time reappointment, for a maximum of four years. The former Chair may be asked to serve as a consultant for one year to help with the transition.

The Board shall prepare a slate of officers for a vote by the BRTG members at the end of season business meeting. In addition to the Chair, the slate will consist of the following:

Vice Chair - elected annually, eligible to advance to Chair upon completion of the current Chair's term. If the Vice Chair is unable to assume the Chair position, the nominating committee will seek alternative candidates.

Secretary - no term limit - elected annually

Treasurer - no term limit - elected annually

*Members-at-Large - 3-year staggered terms. Maximum of 3, in total, beginning in 2027. One new At Large member to be appointed in fall of 2025, a second member to be appointed in 2026, and a third to be appointed in 2027.

SECTION 1 - CHAIR

The Chair shall preside at all BRTG Board meetings and shall conduct, at a minimum, two business meetings during the tennis season, an opening one in the spring and a closing

one in the fall, with other regular meetings held, in season, on a monthly basis and/or as needed. The BRTG's Director of Tennis and Head Tennis Pro, shall prepare a schedule of events for the tennis season to be approved by the BRTG Chair, and the Bass Rocks Golf Club's General Manager. The Chair shall attend the monthly Board of Governors' meetings of the Bass Rocks Golf Club, along with the Director of Tennis or Head Tennis Pro. The Chair shall be an ex-officio member of all tournament committees.

SECTION 2 - VICE CHAIR

The Vice Chair shall assume the Chair's duties in the Chair's absence, including presiding over meetings, in addition to fulfilling his/her duties as a Board member.

SECTION 3 - SECRETARY

The Secretary shall keep a record of all meetings and report at all scheduled BRTG business meetings and regular monthly meetings. The Secretary shall notify members of BRTG of all business meetings via electronic delivery. The Secretary will determine if the necessary quorum of 15 voting members is present in person or via electronic means, if available, for any business meeting to be conducted. They shall assist the Director of Tennis with correspondences and send expressions of sympathy to the immediate families of the BRTG members.

SECTION 4 - TREASURER

The Treasurer shall deposit and disburse funds as directed. Any disbursement item, in excess of \$500.00, requires the BRTG Chair's approval.

SECTION 5 - COMMITTEES

Tournament Committees shall be organized and disbanded by the Board as needed. Tournament Chairs are one-year appointments, selected by the Director of Tennis and Head Tennis Pro. Committee Chairs shall appoint their own committee members, with approval of the Director of Tennis and Head Tennis Pro. Chairs shall report to the Board at BRTG's meetings. The Board reserves the right to establish standing committees, such as a Nominating Committee or an Archives Committee.

ARTICLE IV - ELECTION OF OFFICERS AND BOARD

The BRTG Nominating Committee shall hold meetings, as needed, to nominate officers and members-at-large of the Board.

Elections shall be held at the end of season meeting in October. The Committee shall post its nominations at least 30 days before the end of season meeting via electronic delivery, on the BRTG outdoor bulletin board near the upper tennis courts and in the men's and women's locker rooms. Further, nominations may be made by any BRTG member by giving the name (s) to the Nominating Committee Chair at least ten days before the end of season meeting. Should an officer or member of the Board be unable to complete his/her term, the BRTG Board shall appoint a replacement for that position in a timely manner.

ARTICLE V - DUTIES OF THE BOARD

The BRTG Board shall govern the BRTG. In addition to the opening business meeting in the spring and end of season meeting in the fall, other regular meetings in season shall occur on a monthly basis or as needed and as necessary during the winter months. The BRTG Board shall handle all suggestions and grievances presented in writing in a timely manner.

ARTICLE VI - TOURNAMENTS

For annual tournaments, awards will be given in flights when possible. Local rules and those recommendations from the BRTG and approved by the Director of Tennis and Head Tennis Pro, must be abided by in all competitive events. Any irregular circumstances shall be resolved by the Director of Tennis and Head Tennis professional with approval of the Chair.

ARTICLE VII - PARLIAMENTARY PROCEDURES

Parliamentary procedures, contained in Robert's Rules of Order, shall govern the BRTG in all cases in which it is applicable. These by-laws may be amended, when the proposed amendment(s) have been provided to members of the BRTG at least ten days prior to either the spring or fall end of season meeting, by a vote of two-thirds where the quorum of 15 members is present in person or if available, via electronic means.

Voted bylaws submitted by Bass Rocks Tennis Group (BRTG) Chair, Val Gilman, to Bass Rocks Golf Club General Manager, Peter Hood, on Friday 10/17/25.